

JOSE MONTALVO

Production & Manufacturing Manager

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PROFESSIONAL SUMMARY

Production and manufacturing manager with 25 years of experience, including leading teams of 200+ across metal processing, medical device components, and custom product manufacturing. Runs daily production against safety, quality, delivery, and cost targets; builds production schedules, preventive maintenance plans, and training plans; and drives continuous improvement through 5S, Lean, and KPI-based daily management.

Keeps operations ISO-compliant and audit-ready — passed the 2025 quality audit with zero issues.

CORE COMPETENCIES

- Production Planning & Scheduling
- Safety & OSHA Compliance
- Lean, 5S & Continuous Improvement
- Quality Systems & ISO Audits
- KPI & Daily Management (MDI)
- Team Leadership & Development
- Preventive Maintenance & Uptime
- Inventory Control & Procurement
- Cost Management
- Cross-Functional Coordination
- Value Stream Programs
- Strategic Planning

PROFESSIONAL EXPERIENCE

Operations Manager

Jan 2025 – May 2026

Wieland Metal Services, Connecticut — *Metal slitting and tin coating*

- Led daily slitting and tin-coating operations with the production supervisor, covering setup, die selection, material handling, and quality checks for width, coating, tolerance, and edge quality.
- Built production schedules, preventive maintenance plans, and staff training plans with the production supervisor to keep equipment running.
- Enforced line-specific safety (lockout/tagout, machine guarding, PPE) and met weekly with the Safety Coordinator to uphold OSHA standards.
- Maintained ISO standards across operations and passed the 2025 quality audit with zero issues; prepared for internal and external audits with QA.
- Implemented in-line quality checks on slit coils (gauge, edge burrs, dimensional accuracy) and documented non-conformances and corrective actions.
- Chaired Managers Daily Improvement (MDI) meetings on safety, quality, delivery, cost, and people; joined bi-weekly CIP reviews with Quality Management.
- Reviewed downtime, cycle time, delivery, reject rate, throughput, and scrap with corporate leadership each month and turned the results into targeted improvements.
- Aligned Sales, Order Entry, Shipping, and Production on schedules, material availability, and on-time delivery to shorten lead times and improve order accuracy.
- Designed a simple inventory location system with IT to cut downtime spent searching for items, and set up the annual inventory count process.
- Managed tin procurement against market pricing to control cost and keep supply stable; oversaw preventive maintenance and calibration of slitting equipment.

Manufacturing Manager

Apr 2021 – Sep 2024

Resonetics (formerly Memry Corporation), Bethel, CT — *Surgical and medical device components*

- Managed operations through a period of company growth that led to its acquisition in a deal valued at nearly \$1 billion.
- Ran production under ISO 13485:2016 and ISO 9001:2015 quality systems; kept documentation, control points, and records audit-ready for internal and customer audits.
- Led the production team with daily, weekly, and monthly goals; owned product quality and communicated customer expectations to the floor.
- Partnered with the Enterprise Excellence engineer to implement the Value Stream manufacturing program to improve efficiency, cost, and quality.

- Redesigned workflow, staffing, space, and equipment layout to the Model Factory concept.
- Identified, prioritized, and implemented improvement projects and system enhancements that raised efficiency and quality and reduced cost.
- Coordinated with scheduling, planning, maintenance, and engineering to keep equipment and the facility production-ready.
- Ran the safety program with a focus on 5S and an injury- and accident-free workplace; wrote internal procedures and documentation to support manufacturing.
- Worked with inventory staff to analyze stock, keep inventory data accurate, and guide equipment purchases.

Manufacturing Supervisor

Feb 2018 – Apr 2021

- Conducted performance appraisals and feedback; recommended promotions, transfers, and recognition; resolved employee relations issues.
- Enforced quality standards and a safe, clean workplace; trained staff on control points, equipment, and 5S practices.
- Analyzed production data to improve efficiency and reduce costly, time-consuming errors.

Production Manager

2001 – 2021

Menu Solutions, Inc., Bronx, NY — *Hospitality amenities and custom products*

- Managed production across multiple departments, including metal embossing and die pressing, bookbinding, laser engraving, CNC routing, and silk screening, in metal, leather, wood, acrylic, and other materials.
- Designed and implemented production processes and controls that let the company expand its product line and increase profitability.
- Kept production schedules on track to meet shipping deadlines on time and under budget.
- Tracked labor, equipment, and raw-material costs to give Sales accurate product costing; sourced raw materials on availability, price, and delivery.
- Introduced a “proof of quality” method so clients, sales reps, and production agreed on the product from concept onward.
- Researched and brought in new machinery and software; trained staff on safety and machine operation; enforced PPE, MSDS, and OSHA standards.
- Programmed, maintained, and calibrated a 3-axis MultiCam CNC router; engineered the silk-screen process from screen making to printing.
- Created the artwork that produced the matched male and female embossing plates, then mounted them on a 2-ton press and embossed logos into metal for custom menu covers.

EDUCATION

Associate’s Degree, Computer Engineering — Monroe College

High School Diploma — Aviation Career and Technical High School, Queens, NY

CERTIFICATIONS

Certified Project Manager — Product life cycle management, concept to creation (2001)

CPR, Adult — Valid through March 2028

TECHNICAL SKILLS

Manufacturing systems: Oracle, QAD, MES, Power BI, Microsoft Excel and Office, Microsoft Teams

Methods: Value Stream, MDI, Enterprise Excellence, Model Factory, 5S, Lean

Workforce systems: SuccessFactors, ADP, Paycom

Design & CAD/CAM: Adobe Illustrator, Photoshop, InDesign, Acrobat, CorelDRAW, EnRoute, Easel, Chroma